



*Increasing self-sufficiency, health, economic independence, education,
and ensuring Latino families feel safe and belong here.*

Position: Executive Director
Status: Exempt - Full time

Su Casa envisions a thriving and valued Latino community that benefits all of us. Founded in 1999 as a response to the increase of Latin American immigrants arriving in Columbus, Su Casa today serves over 1200 individuals yearly in Bartholomew and Jackson counties. The mission to improve self-sufficiency, health, economic independence, education, and safety for Latino families remains central to the work.

The Executive Director is the leader of the Su Casa team and reports to the Board of Directors.

Essential Functions:

- Networking and Collaboration
 - Be the face of the organization as an advocate for the Latino community
 - Sustain partnerships with organizations and supporters to further Su Casa's mission (UW, BCSC, CRH, Cummins Latin affinity group, CEC, etc)
 - Develop new partnerships and vision-aligned programming
 - Promote Su Casa's work to construct and preserve donors, mission champions, and community advocates
- Resource Development
 - Achieve annual funding goals
 - Plan and execute fundraising and outreach events
 - Apply for and manage grants (federal and state), including required reporting and follow-up
 - Set high targets and prioritize actions to drive organizational success
- Operations and Strategy
 - Manage a team of 10 people across two counties, ensuring smooth daily operations and a client-focused culture
 - Analyze monthly financials in collaboration with the board treasurer
 - Develop strategy based on client feedback and requirements
 - Align implementation plans and team objectives with Su Casa's vision, mission, values, and strategies
 - Provide guidance and funding for programming to maintain positive outcomes
 - Serve on the board of directors and lead committee work



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Requirements:

- Fluency in Spanish and English, with proficiency in Chuj and/or Portuguese a plus
- Strong written and verbal communication skills in English, including public speaking
- Proven commitment to Su Casa's mission
- Empathy and ability to work across diverse cultural, socio-economic, and ethnic backgrounds
- Excellent servant-leadership qualities, including active listening, decision-making, conflict resolution, patience, open-mindedness, and flexibility
- Adaptability to change and the ability to incorporate feedback
- Ability to measure, track, and analyze project impact and results
- High level of computer literacy and ability to learn new systems quickly
- Team management and support experience is a plus
- Experience collaborating with multiple partner organizations and promoting a collaborative environment is a plus
- Bachelor's degree
- Must be able to work in the United States and pass background check

How to Apply:

Please email a cover letter and resume to Megan Shaff at

boardofdirectors@sucasaindiana.org

Interviews will start immediately and continue until the position is filled.

Other Information:

Su Casa is an equal opportunity and affirmative action employer dedicated to diversity in the workplace. Our policy is to provide equal employment opportunities to all qualified persons without regard to race, gender, color, disability, national origin, age, religion, sexual orientation, veteran status, gender identity and/or expression, or other status protected by law.

A competitive salary package is available commensurate with experience.